

# Full Circle Child Development Center

## Fee Agreement Form 2017/'18

Fees effective August 6, 2017

	Under 2 Years	2 Year Olds	3 Year Olds	4 & 5 Year Olds
2 Full Days	\$ 132	\$ 121	\$ 113	\$ 106
2 ½ Days	\$ 156	\$ 143	\$ 133	\$ 125
3 Full Days	\$ 178	\$ 163	\$ 152	\$ 143
3 ½ Days	\$ 197	\$ 180	\$ 168	\$ 158
4 Full Days	\$ 214	\$ 196	\$ 182	\$ 172
4 ½ Days	\$ 228	\$ 209	\$ 195	\$ 183
5 Full Days	\$ 240	\$ 220	\$ 205	\$ 193

Hours of Operation

Full Circle is open during the hours of 6:30 a.m. to 6:00 p.m.

Other Fees

- Registration Fee - \$75 non-refundable – due at time of registration in order to hold enrollment position
- Deposits, First & Last Week – equal to 2 weeks of tuition, due before child is allowed to start
- Late Fee - \$25/5 min. – due at beginning of following week – 3 late pick-ups will be allowed per year – No exceptions
- Late Payment Fee - \$20 if tuition is not paid by Wednesday – due at beginning of following week
- Returned Check Fee - \$33 – due at beginning of following week
- Credit Card Payment Fee – 2.95% of transaction (Only applies to online or auto debit payments)

Holiday Policy

Full Circle is closed on the following holidays: New Year’s Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving, Friday after Thanksgiving, and Christmas Day. Payment is expected in full for each holiday. Vacation can be used, if desired, for holidays or holiday weeks.

Discounts

Full Circle does not endorse discounts for multiple children. We believe that a client should be rewarded for their loyalty and therefore has a program in place that ensures your tuition never increases. For **FULL TIME** children (5 full days) this pricing list will remain effective throughout your child’s enrollment regardless of center pricing increases. Every child who remains full time is eligible for this program. If full time enrollment is not maintained, the child will be re-enrolled under the current pricing list.

Two week written notice

Parents must give a two-week written notice if they wish to terminate service. If a parent fails to do so, they will forfeit their last week deposit, otherwise their last week deposit will be applied when notice is given. A two-week notice is required to reduce or add contracted days to a families schedule.

Vacation Policy

Each **FULL TIME** (5 full days) child(ren) is eligible for vacation. The vacation policy starts upon completion of six consecutive months of service. A child is eligible for 1 week of vacation during their first year and for each subsequent year full time enrollment is maintained. Unused weeks will not be allowed to carry over.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_